

SMSC RANGE USE APPLICATION REQUIREMENTS 2018-02:

1. Application packet must include full business name, address, email address, tax ID number, and owners' names, phone numbers, and email addresses provided on a single-sheet hard-copy or soft-copy document.
2. The training organization requesting the use of the SMSC clubhouse/ranges must have a one million dollar liability insurance policy. SMSC must be a named insured on the policy. The training organization must keep the policy in effect, to cover all classes taught at SMSC.
3. SMSC requires all instructors using the facilities to be NRA-certified in the discipline the participant is teaching. The NRA instructor number must be provided for all instructors.
4. All applications must include SMSC's document, signed by an officer/owner of the organization, agreeing to follow all SMSC rules, regulations, procedures, etc. ([SMSC Clubhouse Use Application and Agreement](#) & [SMSC Clubhouse Use Policy](#))
5. Instructors must have been a member of SMSC for at least 1 year prior to teaching at SMSC, and must have completed Safety Orientation training, the Waiver, and have current membership and photo ID.
6. Application packet must include the Mission Statement of your organization.

IMPORTANT CONSIDERATIONS:

1. Range training is to be done with a 1:1 instructor-to-student ratio.
2. SMSC reserves the right to audit classes, and also reserves the right to have SMSC-authorized range officers oversee range activities.
3. The requesting organization can reserve no more than 2 sessions per month and only 1 of these sessions can be during a weekend.
4. All calendar reservations require a \$50 NON-REFUNDABLE deposit, which must be paid in order to reserve time on the club calendar, and must be paid before the event is placed on the club calendar. This amount will

be applied to the rental fee, if the facility in question is used, per the requested date/time. Clubhouse rental - limit of 8 hours: \$140 fee plus \$10 per student per period of usage. Outside range rental - limit of 4 hours: \$50 fee plus \$10 per student.

5. SMSC does NOT allow drawing from holsters for either live- or dry-firing activities.
6. Clubhouse and grounds must be left in the same (or better) condition, after usage. Any damage to the facility will be assessed, and the repair cost thereof charged to the renting organization as an additional charge, beyond any stated rental/usage fees